



**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE &  
TECHNOLOGY HISAR**  
**(Established by State Legislature Act 17 of 1995)**  
*'A' Grade, NAAC Accredited*

No. Acad./AC-II/EC-68/2014/3063-3076  
Dated : 25-07-2014

To

1. Financial Commissioner & Principal Secretary to Govt. Haryana  
Education Department,  
Chandigarh.
2. Financial Commissioner & Principal Secretary to Govt. Haryana  
Technical Education Department, Chandigarh.
3. Sh. R.K.Bishnoi, Director  
Economic & Statistical Analysis,  
Planning Department, Haryana,  
Bays 21-28, Yojana Bhawan, Sector-4,  
Panchkula (Haryana )
4. Dr. R.S. Sharma, Vice-Chancellor,  
Chaudhary Devi Lal University, Sirsa
5. Sh. Ashok Jindal, Vice-President,  
Swami Devi Dayal Hi Tech. Education Academy,  
Village Golpura, Tehsil Barwala, Distt. Panchkula.
6. Dr. Laxmi Narain Gupta,  
#80/2, Patel marg, Mansarovar,  
Jaipur-302020.
7. Dr. L.C. Gupta, Managing Director,  
M.M. University, Mullana, Distt. Ambala.
8. Prof. J.A.Khan, Dean of Colleges,  
Punjabi University, Patiala.
9. Prof. (Dr.) T.R. Juneja,  
H.No. 458, HUDA Plots, Sector 56, Gurgaon.

10. Prof. Bhupinder Singh, Dean,  
Faculty of Env. and Bio Sciences & Technology,  
Guru Jambheshwar University of Science and Technology,  
Hisar.
11. Prof. R.K.Gupta, Dean,  
Faculty of Physical Sciences,  
Guru Jambheshwar University of Science and Technology,  
Hisar
- 12 Prof. (Mrs.) Usha Arora, Dean,  
Haryana School of Business,  
Guru Jambheshwar University of Science and Technology,  
Hisar
13. Prof. Dharminder Kumar,  
Department of Computer Science & Engg.,  
Guru Jambheshwar University of Science and Technology,  
Hisar.
14. Prof. Devendra Mohan,  
Department of Applied Physics,  
Guru Jambheshwar University of Science and Technology,  
Hisar.

**Subject: Minutes of the 68<sup>th</sup> meeting of the Executive Council held on 22.07.2014.**

Sir/Madam,

I am sending herewith a copy of the minutes of the 68<sup>th</sup> Meeting of the Executive Council held 22.07.2014 at **12.00 NOON** in the Committee Room of Guru Jambheshwar University of Science and Technology, Hisar.

Yours faithfully,

**DA/As above**

Sd/-  
**Registrar**

**Endst. No. Acad./AC-II/EC-68/2014/3077-3078**

**Dated : 25-07-2014**

A copy of the above along with a copy of minutes is forwarded to the following for information: -

1. Secretary to Governor, Haryana (Chancellor, Guru Jambheshwar University of Science and Technology, Hisar), Haryana Raj Bhawan, Chandigarh (for kind information of His Excellency, the Hon'ble Governor-Chancellor).
2. Director General, Technical Education Haryana, Bays No.7-12, Sector-4, Panchkula.

**Sd/-  
Registrar**

**Endst. No. Acad./AC-II/EC-68/2014/3079-3080**

**Dated : 25-07-2014**

A copy of the above along with a copy of the minutes is forwarded to the following: -

1. Secretary to Vice-Chancellor (for kind information of the Vice-Chancellor), Guru Jambheshwar University of Science and Technology, Hisar.
2. PA to Registrar (for kind information of the Registrar), Guru Jambheshwar University of Science and Technology, Hisar.

**Sd/-  
Deputy Registrar (Academic)  
for Registrar**

**MINUTES OF THE 68<sup>th</sup> MEETING OF THE EXECUTIVE COUNCIL HELD ON 22.07.2014 AT 12.00 NOON IN THE COMMITTEE ROOM OF GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR**

The following were present:

**i) In the Chair:**

Dr. M.L. Ranga,  
Vice-Chancellor

**ii) Members:**

1. Sh. R.K.Bishnoi, Director  
Economic & Statistical Analysis,  
Planning Department, Haryana,  
Bays 21-28, Yojana Bhawan, Sector-4,  
Panchkula (Haryana )
2. Prof. (Dr.) Laxmi Narain Gupta,  
#80/8, Patel marg, Mansarovar,  
Jaipur-302020.
3. Dr. L.C. Gupta, Managing Director,  
M.M. University, Mullana, Distt. Ambala.
4. Prof. J.A.Khan, Dean of Colleges,  
Punjabi University, Patiala.
5. Prof. (Dr.) T.R. Juneja,  
H.No. 458, HUDA Plots, Sector 56, Gurgaon.
6. Prof. Bhupinder Singh, Dean,  
Faculty of Env. and Bio Sciences & Technology,  
Guru Jambheshwar University of Science and Technology,  
Hisar.
7. Prof. R.K.Gupta, Dean,  
Faculty of Physical Sciences,  
Guru Jambheshwar University of Science and Technology,  
Hisar
8. Prof. (Mrs.) Usha Arora, Dean,  
Haryana School of Business,  
Guru Jambheshwar University of Science and Technology,  
Hisar

9. Prof. Dharminder Kumar,  
Department of Computer Science & Engg.,  
Guru Jambheshwar University of Science and Technology,  
Hisar.
10. Prof. Devendra Mohan,  
Department of Applied Physics,  
Guru Jambheshwar University of Science and Technology,  
Hisar.
11. Sh. K. K. Kataria, Director, Tech. Edu. Deptt. Haryana, Panchkula  
Nominee of FCPS  
Tech. Edu. Deptt.

**iii) Secretary**

Prof. R.S. Jaglan,  
Registrar

At the very outset Dr. M.L.Ranga, Vice-Chancellor welcomed Prof. (Dr.) Laxmi Narain Gupta nominated on the Executive Council and introduced him with other members.

1. **Confirmed** the minutes of the 67<sup>th</sup> meeting held on 27.03.2014 with the following modifications :

**Item No. 31 (i)**

<b>Existing</b>	<b>Amended</b>
The Chairperson when submit his/her application for any kind of leave to the Vice-Chancellor, he/she <u>may inform</u> the next eligible person and if there is no eligible person he/she may inform Dean of the concerned faculty.	The Chairperson when submit his/her application for any kind of leave to the Vice-Chancellor, he/she <u>may also submit a copy of the same for information to</u> the next eligible person and if there is no eligible person he/she may inform Dean of the concerned faculty.

**Item No. 31 (vi)**

**The word “sophisticated” may be replaced by “decent”.**

2. **Noted** the follow-up action taken report on the decisions of the 67<sup>th</sup> meeting held on 27.03.2014 (Annexure-1 Pages 3 to 20 of the agenda)
  
3. **Considered** the recommendations of the Screening Committee/ Screening-cum-Evaluation Committee for grant of Senior Scale/higher grade i.e AGP of Rs.7000/- in the pay band of Rs.15600-39100 under Career Advancement Scheme (CAS) of the UGC in respect of the following teachers with effect from the date mentioned against each.

<b>Sr. No</b>	<b>Name of the Teacher</b>	<b>Name of the Department</b>	<b>Title of benefit to be granted</b>	<b>Date from which the benefit to be given</b>
1.	Sh. Manish Kumar	Food Technology	Senior Scale	30.08.2011
2.	Mrs. Archana Kapoor	Pharmaceutical Sciences	Stage-2 (AGP of Rs.7000/-)	02.03.2012
3.	Mrs. Meenakshi Bhatia	Pharmaceutical Sciences	Stage-2 (AGP of Rs.7000/-)	02.03.2012
4.	Sh. Sunil Kumar	Pharmaceutical Sciences	Stage-2 (AGP of Rs.7000/-)	02.03.2012
5.	Sh. Ashwani Kumar	Pharmaceutical Sciences	Stage-2 (AGP of Rs.7000/-)	02.03.2012

**Resolved that the above recommendations of the Screening Committee/Screening-cum-Evaluation Committee be approved. Further resolved that the Vice-Chancellor be authorized to decide the date of granting AGP to the teachers of Deptt. of Pharmaceutical Sciences after ascertaining the position from the neighbouring Universities.**

4. **Noted** the action taken by the Vice-Chancellor under section 11(5) of the Guru Jambheshwar University of Science & Technology, Hisar act, 1995 in anticipation of approval of Executive Council in allowing extension in contractual appointment to Dr. O.P. Jhamb as Doctor (male) for a further period of one year w.e.f. 02.07.2014 or till the regular appointment is made on the terms & conditions already settled.
5. i) **Considered** the change of nomenclature of the post of Clerk-cum-JDEO and Assistant-cum-DEOs into Clerk and Assistant respectively for making a uniformity of these posts with the State Government as well as neighboring universities of the State.
- ii) **Considered** the amendment in the qualifications of the post of Clerk as under:-
- iii) **Noted** the action taken by the Vice-Chancellor under Section 11(5) of the Act, in anticipation of approval of the Executive Council for approving the qualifications for the post of Steno-typist as under:-

Sl. No	Name of the post	Existing Qualifications	Proposed qualifications
1	Clerk	I. Matric Ist Division or Higher Secondary 2nd Div. OR Intermediate 2nd Div. OR 10+2 IInd Division OR Graduate II. The candidate will have to qualify the written test of Matric standard as prescribed by the competent Authority. III. The candidate will have to qualify the Type-Test at the speed of 30 w.p.m. in English OR 25 w.p.m in Hindi. IV. Candidate should be able	I. Graduation Degree from any recognized University. II. The candidate will have to qualify the written test as prescribed by the competent Authority. III. The candidate will have to qualify the Type-Test at the speed of 30 w.p.m. in English OR 25 w.p.m in Hindi converted with equivalent key depressions in both

		<p>to work on computers and with Internet and data entry efficiently.</p> <p>V. Selected candidates shall have to pass qualifying course in the use of computers and internet as prescribed by the University within a year from the date of joining the University service failing which he will not earn annual increment.</p>	<p>cases as the typing speed would be tested on computers.</p> <p>IV. Candidate should be able to work on computers and with Internet and data entry efficiently.</p>
2	Steno-typist	<ol style="list-style-type: none"> <li>1. Matric Ist Division or Higher Secondary IInd Division or Intermediate IInd Division or 10+2 IInd Division or Graduate.</li> <li>2. English shorthand at the speed of 80 w.p.m and transcription thereof at the speed of 15 w.p.m OR Hindi shorthand at the speed of 64 w.p.m and transcription thereof at the speed of 11 w.p.m.</li> <li>3. Word processing speed of 8000 key depressions per hour (135 per minute)</li> <li>4. Candidate should be able to work on computers and with Internet and do data entry efficiently.</li> <li>5. Selected candidates shall have to pass qualifying course in the use of computers and Internet as prescribed by the University within a year from the date of joining the University service failing which he will not earn annual increment.</li> </ol>	<ol style="list-style-type: none"> <li>1. Graduation Degree from any recognized University.</li> <li>2. English shorthand at the speed of 80 w.p.m and transcription thereof at the speed of 20 w.p.m OR Hindi shorthand at the speed of 64 w.p.m and transcription thereof at the speed of 15 w.p.m. on computer.</li> <li>3. Candidate should be able to work on computers and with Internet and do data entry efficiently.</li> </ol>

**Resolved that the above proposals be approved.**

6. **Noted** the action taken by the Vice-Chancellor under Section 11 (5) of the Act, in anticipation of approval of the Executive Council for approving the following clause to be added in the qualifications for the post of Director of Sports already approved by the Executive Council:-

“Has been Indian Team Coach at least in Five International Events/Tournaments (organized by a Sports Federation affiliated to International Olympic Committee) during last ten years”

**Further resolved that the above addition in qualification should not effect to already declared eligible candidates.**

7. **Considered** the case of deputation of Smt. Kaushlya Rani, Assistant Technical Officer in the office of Higher Education, Haryana for a period of one year in the first instance on the standard terms and conditions of deputation.

**Resolved that the above proposal be approved as a special case with the condition that no request for further extension will be considered.**

8. **Noted** the action taken by His Excellency Governor of Haryana vide PSTE, Govt. of Haryana Endst. No. 55/06/2014-4TE dated 28.03.2014 regarding grant of further extension to Sh. R.K. Arora, Deputy Registrar to serve as Registrar, Deenbandhu Chhotu Ram University of Science & Technology, Murthal for a period from 04.10.2013 to 30.08.2014.

**However, Prof. R. K. Gupta, Dean Physical Sciences informed the house that Sh. R. K. Arora, Deputy Registrar has committed some irregularities when he was Dy. Registrar (Exam.)/COE/SVC. Some inquiry was constituted to find out the facts/examine the case but till date there is no outcome of the inquiry. Therefore, the house resolved that the details of the inquiry if finalized be brought in next meeting of Executive Council.**

9. **Noted** the action taken by the Hon'ble Vice-Chancellor in anticipation of the approval of Executive Council for making the amendment in the Hostel prospectus 2014-15. The amendments are as under:-

**Existing**

(1) HOSTEL FEE STRUCTURE PER ANNUM:

**Sr.No. Nature of fee/ Security payable**

1. Hostel Security	Rs. 2000.00 (Refundable)
2. Hostel Mess Security	Rs. 1000.00 (Refundable)
3. Hostel Electricity Security	Rs. 2000.00 (Refundable)
4. Hostel Charges (125 p.m.x12)	Rs. 1500.00
5. Maintenance & Development Fee	Rs. 1200.00
Total	Rs. 7700.00

( Hostel fee structure for old students of the continuing course.)

- (2) Guest Entry Charges = Rs.10/- per day  
(3) Cooler charges =Rs.250/- per month

**Proposed**

HOSTEL FEE STRUCTURE PER ANNUM:  
Effective From 2014-15 Session

**Sr.No. Nature of fee/ Security payable**

1. Hostel Security	Rs. 2500.00 (Refundable)
2. Hostel Mess Security	Rs. 1000.00 (Refundable)
3. Hostel Electricity Security	Rs. 3000.00 (Refundable)
4. Hostel Charges (125 p.m.x12)	Rs. 1500.00
5. Maintenance & Development Fee	Rs. 1800.00
Total	Rs. 9800.00

- Guest Entry Charges =Rs.30/- per day.  
Cooler Charges =Rs.400/- per month

**However, some of the members of Executive Council have observed that hostel charges are very less and the same should also be enhanced from the next year.**

10. **Considered** the recommendations of the Establishment Committee made in its meeting held on 09.07.2014 at 3.00 PM in the office of Vice-Chancellor, Guru Jambheshwar University of Science and Technology Hisar for promotion to the posts of Deputy Registrar in the pay band of Rs. 15600-39100+7600 GP and Assistant Registrar in the pay band of Rs. 15600-39100+5400 GP against the resultant vacancy of the Assistant Registrar.

**Resolved that the above recommendations of the Establishment Committee be approved.**

11. **Considered** the recommendations of the Establishment Committee made in its meeting held on 09.07.2014 at 3.00 PM in the office of Vice-Chancellor, Guru Jambheshwar University of Science and Technology Hisar for grant of 3<sup>rd</sup> ACP to Medical Officer.

**Resolved that the above recommendations of the Establishment Committee be approved and the State Govt. be informed accordingly.**

12. **Considered** the proceedings of the Establishment Committee for interviewing the candidates for recruitment to the post of Programmer held on 30.06.2014 at 10.00 AM in the office of Vice-Chancellor, Guru Jambheshwar University of Science and Technology Hisar.

**Resolved that the above recommendations of the Establishment Committee be approved.**

13. **Considered** the proposal with regard to downgrading one teaching post of Associate Professor to Assistant Professor in the Deptt. of Printing Technology.

**Resolved that the above proposal be approved. Further resolved that the Vice-Chancellor be authorized to decide the case after receiving the report from the Chairperson, Deptt. of Printing Technology through Staff Council.**

14. **Considered** the recommendations of the Selection Committees for appointment to the teaching posts in the following departments:-

Sr. No.	Name of Department	Name of posts	Date & time of interview held/ to be held
1.	University Library	Assistant Librarian	21.06.2014 at 12:00 noon
2.	Printing Technology	Assistant Professor	22.06.2014 at 10:00 a.m.
3.	Pharmaceutical Sciences	Assistant Professor	02.07.2014 at 10:00 a.m.
4.	Mechanical Engineering	Professor	03.07.2014 at 10:00 a.m.
		Assistant Professor	03.07.2014 at 12:00 noon

**Resolved that the above recommendations of the Selection Committees be approved.**

15. **Considered** the following recommendations (Annexure-IX pages 54-55 of the agenda) of the Committee constituted by the Vice-Chancellor to revisit the leave rules, particularly the rules for compensatory leave for performing duties by the teachers of the university during vacations in the light of the rules prescribed by the neighboring universities with the modification that the same may be made applicable prospectively i.e from the date of approval by the Executive Council.

- 1 The committee recommends that the Chairpersons of the university teaching departments, Dean Academic Affairs/Dean of Colleges/Dean of Faculties/Director, Academic Staff College/Director, Distance Education/Director, HSB/DSW/Chief Warden/ Proctor/Deputy Chief Warden/Director, IQAC/Director Research may be granted Earned Leave in lieu of the work done by them during vacations viz summer, winter and autumn from the session 2001-02 on Govt. pattern as under who have not availed full vacations in each academic session.

- i) To an employee with 10 years service or less 15 days
- ii) To an employee with more than 10 years service but not exceeding 20 years service 20 days
- iii) To an employee with over 20 years service 30 days

2 The committee further recommends that clause 16 (a) of the leave regulations framed by the university be amended as under:-

<b>Existing Clause 16(a)</b>	<b>Amended Clause 16 (a)</b>
<p>A teacher, who is put on duty in the Deptt./college during the whole or part of vacation, will be entitled to have compensatory leave granted by Chairperson of the Deptt./Principal on full pay for half of the period he had been on duty. However, if a teacher is put on examination duty during the vacation, he will also be entitled to payment of single remuneration for the actual duties performed, besides compensatory leave on full pay for half of the period he had been on duty provided:-</p>	<p>In case a teacher, who is put on duty in the Department/College/ Hostel during the whole or part of vacation he will be entitled to have compensatory leave granted by the Head of the Department/Principal on full pay for 1/3<sup>rd</sup> of the period he had been on duty. However, if a teacher is put on examination duty during the vacation, he will also be entitled to payment of single remuneration for the actual duties performed, besides compensatory leave on full pay for one third of the period he had been on duty provided.</p>
<p>i) his retention during v acation in the Deptt./College duty is with the written sanction of the Vice-Chancellor/Principal</p> <p>ii) the compensatory leave so earned will be credited to the earned leave account of the teacher concerned for all purposes</p> <p>In case of a gap of more than two days the gap shall be considered to be one day to give continuity to the calculation of examination duty days.</p>	<p>No Change</p> <p>No Change</p>

**Resolved that the above proposals be approved**

16. **Considered** the request of Sh. Balbir Singh, Driver, regarding his permanent absorption as Driver in the services of this University against the vacant post of Driver.

**Resolved that the above proposal be approved.**

17. **Considered** the recommendations of the Screening-cum-Evaluation Committee for grant of higher grade i.e AGP of Rs.7000/8000 in the pay band of Rs.15600-39100 under Career Advancement Scheme (CAS) of the UGC in respect of the following teachers with effect from the date mentioned against each below:-

<b>Sr. No</b>	<b>Name of the Teacher</b>	<b>Name of the Department</b>	<b>Title of benefit to be granted</b>	<b>Date from which the benefit to be given</b>
1.	Dr.Sanjeev Kumar	Computer Sc. & Engg.	AGP of Rs.8000/- (Stage-3)	16.01.2014
2.	Dr.Pankaj Kumar	Mathematics	AGP of Rs.8000/- (Stage-3)	29.04.2014
3.	Dr.Suresh Kumar Mittal	Haryana School of Business	AGP of Rs.8000/- (Stage-3)	01.11.2012
4.	Sh.Ramnish	Electronics & Communication	AGP of Rs.7000/- (Stage-2)	23.11..2012

**Resolved that the above recommendations of the Screening-cum-Evaluation Committee be approved.**

18. **Considered** the recommendations of the Selection Committees for appointment to the teaching posts in the following departments:-

Sr. No.	Name of Department	Name of posts	Date & time of interview held
1.	Electronics & Communication Engineering	Assistant Professor	16.07.2014 at 10:00 a.m.
2.	Directorate of Distance Education	Assistant Professor in Computer Science	17.07.2014 at 10:00 a.m.
3.	Computer Science & Engineering	Assistant Professor (General category)	17.07.2014 at 12:00 noon
		Assistant Professor (SC category)	17.07.2014 at 03.:30 p.m.
4.	Academic Staff College	Associate Professor	18.07.2014 at 10:00 a.m.
		Assistant Professor	18.07.2014 at 12:00 noon
5.	Applied Physics (Optical Engineering)	Associate Professor	19.07.2014 at 10:00 a.m.
		Assistant Professor	19.07.2014 at 12:00 a.m.

**Resolved that the above recommendations of the Selection Committees be approved.**

19. **Considered** that the payment of leave salary and pension contribution for deputation of Dr. Dushyant Gupta, Professor, Deptt. of Electronics & Communication Engineering may be made by GJUS&T, Hisar as his service at Kurukshetra University, Kurukshetra comes under old pension scheme.

**Resolved that the above proposal be approved.**

20. **Considered** the report of the committee constituted by the Vice-Chancellor in terms of Executive Council resolution No.31 of 27.03.2014 to examine the complaints/ representations received through the office of the Secretary to Governor, Haryana, Chandigarh vide letter No.HRB-UA-2014/1581 Dated 04.03.2014.

**Resolved that the report of the above Committee be sent to His-Excellency, the Governor-Chancellor for information/perusal.**

21. **Considered** the recommendations of the Committee constituted by the Vice-Chancellor to review and examine the provisions of Statute of Haryana School of Business in relation to University Act and Statutes in its meeting held on 02-04-2014 (Annexure-XI Pages 64 to 73 of the agenda ).

**Resolved that the recommendations of the Committee be approved with the modifications that in case the name of same person happens to come in turn for appointment of Director and Dean simultaneously in accordance with the existing Statute, the post of Director will be assigned to the next senior person and the same be sent to the Hon'ble Chancellor for his assent after getting the same examined legally at the University level by the Legal Cell.**

22. **Considered** the case of counting of past service rendered by Dr. M.S. Turan, Professor, Haryana School of Business at Kurukshetra University, Kurukshetra from 28.03.1986 to 06.03.1986 for grant of pensionary benefits.

**Resolved that the above proposals be approved. Further resolved that all similar pending cases if any be also taken up on priority.**

23. **Under any other item**

**The Executive Council discussed the request of Sh. Sanjeev Bishnoi regarding prescribing the B.Tech. (ECE) as qualification for the post of Junior Engineer (Electrical) and it was resolved that the Vice-Chancellor be authorized to decide this issue after obtaining the necessary clarification from the State Govt.**

**The meeting ended with a vote of thanks to the chair.**

Sd/-

**REGISTRAR**

